

~~SECRET~~

12 - 18 October 1986

OC-PBS

25X1

3. The Executive Director has issued FY-87 guidance which requires submission of Office quarterly obligation plans in late November 1986 for incorporation into the Directorate plan. OC-PBS is coordinating appropriate Division tasking with OC-CS.

OC-CS

1. OC-CS' annual inventory of Government property in the possession of contractors has been submitted to the OL Procurement Management Staff. Government-furnished property totaling [redacted] was reported.

25X1

25X1

~~SECRET~~

## S E C R E T

OC-AMD

1. OC personnel departed on the first recruitment trip for FY-87 to Houston, Texas. Accompanying the OC team was a recruiter from OIT and a representative from OMS who will function as a medical/security expeditor. The first two cities on this trip have proven that the FY-87 recruitment schedule, which is based on a track record of past successful areas, should be very productive. A total of 251 persons attended presentations in Houston and Fort Worth. Of this number, 207 were tested with 105 PHS packages handed out.

25X1

3. Due to budgetary restraints, the external training allotment has been reduced considerably. All future requests for external training will be evaluated by Chief, Developmental Training Branch and DC/OC-AMD.

25X1

4. The Safety Officer participated in three fire drills at [ ] during the reporting period in which a new concept was introduced. In each drill, one exit was blocked and the blocked area was filled with a non-toxic smoke. All of the drills were completed in a very safe and orderly fashion and the buildings were evacuated in near record time.

25X1

5. The [ ] asbestos removal project started on 14 October in the west side of the basement. Air monitoring samples are being collected at three different locations on a daily basis. The samples have been forwarded to a northern Virginia health lab for analysis and the results will be furnished to the Safety Officer during the week of 20 October.

25X1

25X1

6. [ ] OSO, spent 14-15 October observing procedures used by the Communications School Group's Instructional Support Department during a course analysis. [ ] plans to implement identical procedures within OSO to enhance the quality of their training.

## S E C R E T

OC-CSD

25X1 1. On 14-15 October, representatives from [ ] interviewed  
staff officers from OC and OIT in completing the first part of a  
CSD-sponsored investigation of the Agency voice and data networks  
25X1 with respect to the application of automated key distribution and  
25X1 management. [ ] is making arrangements for the  
[ ] representatives to visit again in November to continue this  
effort.

OC-ED

25X1 1. [ ] attended an eight-day class on the  
T306 Disk Drive (SPARS) at Century Data Systems. During the  
class, he was able to obtain Field Change Notices (FCN) that  
affect both the T306 AMS-315 Disk Drives. These FCNs are  
presently being sent to the SPARS sites so that the station  
25X1 technicians can determine if their drives require modification.  
25X1 [ ] (SPARS contractor) is attempting to find  
25X1 out why they haven't been receiving these FCNs [ ]

25X1 2. [ ] reported on board with the Message  
Terminal Branch. He has been assigned the Grid terminal and will  
become ED's focal point for Grid related matters.

25X1 3. [ ] departed for an extended TDY to [ ]  
25X1 to assist in the Acceptance Test  
Plan and on-the-job training for the Enhanced Terminal.

4. TSP-4000 Portable Secure Communications Terminal (PSCT)  
production units successfully passed TEMPEST testing this week  
bringing to a close approximately eight months of testing.

25X1 5. On 17 October, [ ]  
25X1 traveled to [ ] for a group discussion on connectivity  
problems related to the Global Alternate Routing Plan (GARP).

S E C R E T

S E C R E T

OC-ED (Cont.)

The group discussed some of the technical problems recorded to date and recommended a "Case Study Project Plan" to further identify specific problems and initiate corrective action. A full report on the meeting is in preparation.

25X1

7. During the week of 13 October, it was demonstrated that the Time Division Multiple Access (TDMA) equipment can be operated in a non-standard mode to support 64 kbps simplex requirements without use of excessive satellite power. This capability can be used with SC-5 terminal pending completion of simplex TDMA software enhancements [redacted] Inc.

25X1

OC-FND

25X1

S E C R E T

**Page Denied**